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Project manager/officer communications (research and impact)

Location: Delft, the Netherlands

Contract: full-time, one-year contract

Salary: dependent on experience

Are you the enthusiastic and driven new colleague to join our team in Delft? Have a look at our vacancy for a Project manager/officer for a scientific community and apply now!

FEMS – Federation of European Microbiological Societies

FEMS is a pan-European scientific body campaigning to get science – and microbiology in particular – on the European agenda. It was set up in 1974 to promote microbiology across Europe, and today we are a growing coalition of 52 member societies from 37 countries. We bring together around 30,000 professional microbiologists who are exploring microbiology and its impact on the world, and we are working with similar organisations elsewhere to make our network global. Members can apply for fellowships, grants and/or support when organising a meeting. FEMS facilitates exchange of scientific knowledge to all microbiologists in Europe and worldwide by publishing five microbiology journals and organising a biennial congress for microbiologists around the world.

Job Description

In a small team, you will develop and deliver a range of communication activities including copywriting, design management, managing and leading campaigns, internal and external communications across social and digital channels and print. We are mainly looking for a keen networker who will help to build and empower our growing communities. Your work will support the strategic aims and objectives of the organization and enable microbiologists to connect with each other, stay up to date with relevant research, funding and collaborations, and translate their science into broader impact including through education, policy development and business development. As part of the international FEMS community you will work remotely with people across disciplines and sectors as we implement and further develop our organizational strategy.

BUILDING COMMUNITIES

Profile

As a flexible, self-organizer who's willing to take on new challenges you will:

- have an outgoing personality
- be a native English speaker or a near-native English speaker
- have a flair for interviewing and strong writing skills
- have a keen eye for innovative communications
- be able to reach out and communicate to a range of audiences, for instance both academic and public
- have a background in a scientific or environmental discipline
- have an understanding of the academic community and its culture
- have a strong social media background
- have excellent organizing / time management / multi-tasking skills
- have a strong website background

Other qualifications

- eligible to live and work in Europe
- either living at a commuting distance from Delft (in the south west of the Netherlands) or willing to move there
- willing to travel if necessary

We offer

- an interesting, challenging job that will give you the opportunity to help us develop both FEMS and your own professional development skills
- competitive salary and benefits package

Application

Please send us your CV and covering letter, including your salary expectations, before 20 April 2018 to carianne.buurmeijer@fems-microbiology.org. Please mention in your letter where you saw this advertisement and add an indication of your salary expectations. If you have any further questions about the above-mentioned position or you would like to know more about FEMS, please do not hesitate to contact Carianne Buurmeijer, Division Coordinator (carianne.buurmeijer@fems-microbiology.org).