# FEMS Meeting Organizer Grant Application Form

## General Meeting Information

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| --- | --- | --- | --- | --- | --- |
| **Title of the event** | Click or tap here to enter text. | | | | |
| **Aim and Scope** | Click or tap here to enter text. | | | | |
| **Name meeting organizer** | Click or tap here to enter text. | | | | |
| **Corresponding contact**  **Name** | Click or tap here to enter text. | | | | |
| **Address** | Click or tap here to enter text. | | | | |
| **Tel** | Click or tap here to enter text. | | | | |
| **Email** | Click or tap here to enter text. | | | | |
| **This event is organized…** | Choose an item. , namely Click or tap here to enter text. | | | | |
| **This event is financially supported…** | Choose an item. ,  namely Click or tap here to enter text.  for (please indicate the amount in EURO) Click here to enter text. | | | | |
| **Dates (YYYY-MM-DD)**  Starting date | Click or tap here to enter text. | | | | |
| Closing date | Click or tap here to enter text. | | | | |
| **Venue** | Click or tap here to enter text. | | | | |
| **Estimated number of participants** | Professionals | | Students | | **Total** |
|  | Click or tap here to enter text. | Click or tap here to enter text. | | Click or tap here to enter text. | |
| **Comments** | Click or tap here to enter text. | | | | |

## Promoting your meeting

We offer free promotion of your meeting via our communication channels. Please complete the below fields and add [fems@fems-microbiology.org](mailto:fems@fems-microbiology.org) to the mailing list of your meeting so we can:

* mention your meeting on our [Sponsored Events](https://fems-microbiology.org/fems-activities/congress/events-calendar/) list
* show your meeting details on our website as an [opportunity](https://fems-microbiology.org/network/opportunities-board/)
* tweet out the opportunity from [@FEMSTweets](https://twitter.com/FEMSTweets)
* show a link to it on our homepage

Tip: Follow us on [Twitter](https://twitter.com/FEMSTweets) to re-tweet the messages we send about your meeting

**Deadlines**

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| --- | --- |
| **What are your event’s deadlines?** |  |
| Deadline to send printed material | Click or tap here to enter text. |
| Deadline to send (graphic) materials for the Abstract/Programme book | Click or tap here to enter text. |
| Deadline to send a Power point presentation to be shown at the meeting | Click or tap here to enter text. |
| Abstract submission | Click or tap here to enter text. |
| Registration | Click or tap here to enter text. |
| **Additional information**  Which subject categories apply to your meeting? | Choose an item. |
| If you have a Professional congress organizer (PCO), what is the name of the PCO? | Click or tap here to enter text. |

## Your meeting and the FEMS Journals

The FEMS Journals assist the microbiology community in education and development. We publish five highly regarded journals: [*FEMS Microbiology Ecology*](https://academic.oup.com/femsec)*,* [*FEMS Microbiology Letters*](https://academic.oup.com/femsle)*,* [*FEMS Microbiology Reviews*](https://academic.oup.com/femsre)*,* [*Pathogens and Disease*](https://academic.oup.com/femspd) and [*FEMS Yeast Research*](https://academic.oup.com/femsyr). Articles from our journals are downloaded over 3 million times annually (2016). You can express your interest in publishing a Thematic Issue linked to the meeting with the FEMS Journals here[[1]](#footnote-2).

|  |  |
| --- | --- |
| **The topics of the meeting are relevant for** | Choose an item. |
| **Do you intend to publish a thematic issue related to the meeting with another publisher than FEMS?** | Choose an item. |
| **Are you interested in publishing a thematic issue?** | Choose an item. |
| **Are you interested in publishing a congress report?** | Choose an item. |
| **Are you interested in putting out a call for papers for minireviews?** | Choose an item. |

1. Commissioning of articles is to the FEMS Journals’ discretion. FEMS Journals do not publish congress abstract books. [↑](#footnote-ref-2)